

**SAN BERNARDINO COUNTY PROBATION DEPARTMENT  
JUVENILE JUSTICE COORDINATING COUNCIL**

**Probation Administration, 175 West Fifth St., 4<sup>th</sup> Floor, Room 401 (Phone Conference with some members present)**

**January 26, 2021**

**CHAIR: Chief Michelle Scray Brown (909) 387-5693**

**COORDINATOR: Mireya Macias, DDII (909) 387-7425**

**PRESENT: Jennifer Cannady, Don English, Kim Epps, Damien Groce, Rebecca Irwin, Thomas Kamara, Diana Lovelace, David McClave, Mireya Macias, Julie Peterson, Matthew Erickson, Marisa Miley, Ana Marie Pierce, Myrlene Pierre, Karina Rutherford-Ayala, Madelyn Viviano, Claudia Walker, Scott Wyatt, Jeany Zepeda.**

**Absent: Robert Brown, Amber Carpenter, Chris Catren, Melanie Carrion, Joe Gaetano, Mark Hubbard, John McMahon, Brittany Nail, Honorable Annemarie Pace, Tracy Reece, Melissa Rodriguez, Henry Rosas, Michelle Scray-Brown, Cynthia Wallace-Guerrero.**

TOPIC	DISCUSSION	ACTION
<b>Welcome &amp; Introductions</b>	Mireya Macias- Meeting called to order at 2:00 pm.	
<b>Review &amp; Approval of Minutes</b>	Motion to approve meeting minutes from July 28, 2020.	1st Julie Peterson 2nd Don English Minutes approved.
<b>JJCPA Report</b>	Mireya Macias- A PDF version of the FY 2019/2020 JJCPA report was included along with today's meeting agenda. The hard copy will be delivered to each JJCC member by mail.	
<b>Financial Report</b>	Thomas Kamara- Second quarter financial report shows being close to the target budget. 42% has been spent in appropriations, projecting 86% expenditure by the end of the year. In July of 2020, a vote was passed to not bill the school districts for contribution of 25% of the School PO salaries for the current fiscal year. Without their contribution, there will still be a net positive budget added to the reserves.	
<b>Budget-School PO Contracts for 2021-2022 Fiscal Year. Voting Action Items</b>	<p>Mireya Macias- Consideration was presented to continue to waive the 25% contribution to School PO salaries from the School Districts for the upcoming fiscal year. Group discussion followed regarding the continuance. Motion to vote for a continuance.</p> <p>Matthew Erickson was in favor.</p> <p>Mireya Macias – A vote was taken from those present. None opposed. All were in favor. Action item passed.</p>	Vote passed to continue to waive School Districts 25% for the upcoming fiscal year.

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<b>Status on enrichment Services RFP</b>	<p>Mireya Macias – There is an RFP for Enrichment Services which extends programming for the Day Reporting Centers, which includes Transitional Assistance programs for youth returning to their communities from a detention setting and expands the age to youthful offenders up to the age of 23. It will be out in March for bidding.</p> <p>There is also a Tutoring RFP which expands tutoring services to specialty subjects.</p> <p>Kim Epps- Asked those in attendance to provide ideas or suggestions in programming for the upcoming annual plan. Input would be greatly appreciated.</p>	
<b>School PO's &amp; Covid-19 School PO Presentation: Damien Groce</b>	<p>Mireya Macias- All positions are currently filled. There are 26 School Probation Officers assigned to various districts.</p> <p>PO Damien Groce was introduced and provided a presentation on the impacts of Covid 19 to the School Probation Officer's.</p> <p>Damien Groce- Indicated he is one of 26 School Probation Officers and he is assigned to the Chino Unified School District. Some Districts were not allowing School PO's to visit students during the pandemic. However, School PO's wanted to provide a bridge between students and school administrations while also trying to meet students' needs. They conducted home visits following CDC/Covid 19 guidelines and had no reports of any officer testing positive for Covid 19. Overall 4,676 home visits were conducted during July 2020 through December 2020, amongst all three regions of the County; High Desert, West End and Central.</p> <p>During the home visits/field contacts, many resources were provided such as:</p> <ul style="list-style-type: none"><li>• Provided students tips and ideas to help concentrate during virtual learning and how to deal with feelings of isolation and depression.</li><li>• Provided food to families. In one city, 450 baskets of food were distributed.</li><li>• Delivered lap-tops and hot-spot devices for internet connection.</li><li>• Distributed gift cards as incentives for youth or to families who needed basic necessities due to loss of jobs.</li><li>• Provided back-packs filled with school supplies.</li><li>• Delivered certificates to youth that completed Component Classes in the spring.</li><li>• Completed in person SARB meetings.</li><li>• Referred youth to tutoring, counselling, and mental health services offered</li></ul>	



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<b>Roundtable</b>	<ul style="list-style-type: none"><li>• Shoes that Fit for clothing</li><li>• Children’s Fund for assistance with rent and utilities</li><li>• United Way for school supplies</li><li>• Harvey Mudd for tutoring</li></ul> <p>Additionally several success stories were shared with the committee.</p> <p>Thomas Kamara- Reported the County’s budget preparations process will begin in the next month. He will be reaching out to partner agencies at the District Attorney and the Public Defender, for program ideas and cost projections. He indicated a meeting to approve the budget must be scheduled before April 27th.</p> <p>Kim Epps- Recognized collaborating partners: Youth Action Project Manager Marisa Miley who assisted with employment skills training for youth. 33 youth graduated in their first session.</p> <p>Prior to the pandemic, Probation was collaborating with Don English, Scott Wyatt and Monica Hatcher, in identifying needs for youth. In April, virtual platforms were utilized in the instruction on Petty Theft and Gang Awareness component classes. Collaboration with other community partners such as Young Visionaries and Operation New Hope resulted in:</p> <ul style="list-style-type: none"><li>• Community Restoration Projects</li><li>• On-site ROP Program with an additional ROP teacher approved and funded</li><li>• Evening and Saturday tutoring program</li><li>• Drive-up events that serviced over 600 families</li></ul> <p>She thanked everyone for the group effort.</p>	A meeting will be set up in March to approve the budget.
<b>Public Comments</b>	There was no public comments during this meeting.	
<b>Next Meeting</b>	Meeting Adjourned at 3:01 pm. Next meeting is scheduled for April 27, 2021.	A meeting to vote on the budget will be scheduled in March. A meeting invite will follow in the coming weeks.